

**Badlands Head Start: Prenatal to Five  
Special TREC Board Meeting  
Minutes**

**Meeting Date:** March 18, 2021  
**Place:** Belle Fourche Office – Email Vote

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**Roll Call:** Members present: Brad Brunner, Janine Short and Elizabeth Christian

**Roll Call:** Quorum Established? Yes

**Virtual TREC Board of Directors Meeting for March 2021**

The following email was sent to the entire board on March 15, 2021 at 9:17 a.m.:

Dear Board Members -

Attached is the Agenda for this meeting, along with the financial records, Mastercard & Walmart statements, February meeting notes for approval and list of voting items.

Please review and submit votes to me by end of next week.

Additional Notes – there are also two quotes for repairs to the Newell site buildings that need reviewed and approved.

We also have a new board member, Erin Melling, that needs to be seated and welcomed. Erin, originally from Hettinger, ND, attended BHSU and USD, and has now moved back to Belle Fourche. She is familiar with ranching life and local lifestyles of our area, so we feel she would be a good fit here as Board member for TREC-Badlands Head Start. Click on link for short clip from newspaper about Erin.

[https://www.bhpioneer.com/local\\_news/nd-law-firm-opens-belle-fourche-office/article\\_09520ef6-6af7-11eb-a5a5-e329381275ac.html](https://www.bhpioneer.com/local_news/nd-law-firm-opens-belle-fourche-office/article_09520ef6-6af7-11eb-a5a5-e329381275ac.html)

I also wanted to mention that the foundation repair project will aid in extending the useful life of the Newell site, and mitigate any risk caused by additional ground shifting. The agency does have the money to complete these tasks this year.

We have had two staff members turn in resignation letters: Butte County ASM, Brianne Bonnet and Belle Fourche Center 1 Assistant Teacher, Paige Bielke. We are currently running ads to fill the Butte County ASM position.

Voting Items:

\_\_\_\_\_ I vote to approve seating new Board Member, Erin Melling.

\_\_\_\_\_ I vote to reject seating new Board Member, Erin Melling.

\_\_\_\_\_ I vote to approve the past meeting minutes for February, 2021.

\_\_\_\_\_ I vote to reject the past meeting minutes for February, 2021.

\_\_\_\_\_ I vote to approve the Financial Summary Report for February, 2021.

\_\_\_\_\_ I vote to reject the Financial Summary Report for February, 2021.

# Badlands Head Start: Prenatal to Five Special TREC Board Meeting Minutes

\_\_\_\_\_ I vote to approve the Credit Card Reports, Bank Statements and CANS Report.

\_\_\_\_\_ I vote to reject the Credit Card Reports, Bank Statements and CANS Report.

\_\_\_\_\_ I vote to approve the bid amounts to repair Newell site office and social building.

\_\_\_\_\_ I vote to reject the bid amounts to repair Newell site office and social building.

\_\_\_\_\_ I vote to approve the Self-Assessment Plan.

\_\_\_\_\_ I vote to reject the Self-Assessment Plan.

\_\_\_\_\_ I vote to approve the Summary of Operations Report.

\_\_\_\_\_ I vote to reject the Summary of Operations Report.

## **Judith Petera**

HR Specialist

TREC - Badlands Head Start

Phone: 605-723-8837

Fax: 605-723-8834

[jpetera@badlandshs.org](mailto:jpetera@badlandshs.org)



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Janine Short voted to approve seating new Board Member, Erin Melling.

Brad Brunner voted to approve seating new Board Member, Erin Melling.

Elizabeth Christian voted to approve seating new Board Member, Erin Melling.

Janine Short voted approve the past meeting minutes for February, 2021.

Brad Brunner voted to approve the past meeting minutes for February, 2021.

Elizabeth Christian voted to approve the past meeting minutes for February, 2021.

Janine Short voted to approve the Financial Summary Report for February, 2021.

Brad Brunner voted to approve the Financial Summary Report for February, 2021.

Elizabeth Christian voted to approve the Financial Summary Report for February, 2021.

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Janine Short voted approve the Credit Card Reports, Bank Statements and CANS Report.

Brad Brunner voted to approve the Credit Card Reports, Bank Statements and CANS Report.

Elizabeth Christian voted to approve the Credit Card Reports, Bank Statements and CANS Report.

Janine Short voted to approve the bid amounts to repair Newell site office and social building.

Brad Brunner voted to approve the bid amounts to repair Newell site office and social building.

Elizabeth Christian voted to approve the bid amounts to repair Newell site office and social building.

Janine Short voted to approve the Self-Assessment Plan.

Brad Brunner voted to approve the Self-Assessment Plan.

Elizabeth Christian voted to approve the Self-Assessment Plan.

Janine Short voted to approve the Summary of Operations Report.

Brad Brunner voted to approve the Summary of Operations Report.

Elizabeth Christian voted to approve the Summary of Operations Report.

*Meeting adjourned.*