

**Badlands Head Start: Prenatal to Five
Special TREC Board Meeting
Minutes**

Meeting Date: July 13, 2021
Place: Belle Fourche Office – Email Vote

Roll Call: Members present: Brad Brunner, Janine Short, Elizabeth Christian and Erin Melling

Roll Call: Quorum Established? Yes

Email Vote TREC Board of Directors July 13, 2021

The following email was sent to the entire board on July 13, 2021 at 11:04 a.m.:

Good morning Board members –
We have three TREC-Badlands Head Start items to present to you for your approval:

1) Computer purchase request

BHS is needing to upgrade computers for our direct service staff with 5 laptops and one desktop model. We are getting back up to full staff, other laptops were getting to end of their lifetime. Since over \$5,000, it is our policy to get approval from both PC and Board members. Quote is for \$5670 from our IT person for this purchase.

2) Kerry Wilson – Ludlow area - Hiring for Harding County EHS Home Visitor

Kerry has Bachelors of Arts Degree in Interdisciplinary studies, minor in Livestock and equine management
Worked at a retreat as coordinator, supervised staff, assisted in cleaning, serving meals.
Worked at Ramada serving breakfast and housekeeping.
She is a Mom. Has volunteered at Special Olympics and did internship in second grade classroom in high school, and completed Teens as Teachers scholarship through 4H
Interviewed well, understands that kids learn through play.
References were very good, has a heart for kids, adapts to situations well, communicates well, organized.
Background checks were good.

3) Amber Ingles – Lemmon – Hiring for Lemmon Center Assistant Teacher

Currently our Perkins County home visitor – Looking to move to the Lemmon Assistant Teacher position
Applied for Lemmon Assistant Teacher – found out she loved the center setting while subbing for us at the Bison and Lemmon centers. Loved how the kids just light up when the teachers come in the room
Has her CDA and is certified in several areas of Head Start areas PAT (Parents as Teachers), DRDP (Desired Results Developmental Profile, assessment teacher use to gather info to support kids learning and development), CACFP (Child and Adult Care Food Program, reimburses businesses that provide meals and snacks to children and adults), current in first aid and CPR.
Believes in play as learning for kids is very important. Has demonstrated this as a home visitor.
Had an in-home daycare before working at BHS.
References were good. Works well with coworkers, consistent, reliable, good work ethic and loves kids.
Background checks were good.

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Please review and email me your votes by Friday, July 16, 2021.

Thank you!.

_____ I vote to approve the computer and laptop purchase of \$5670.

_____ I vote to reject the computer and laptop purchase of \$5670.

_____ I vote to approve the hire of Kerry Wilson for Harding County EHS Home Visitor.

_____ I vote to reject the hire of Kerry Wilson for Harding County EHS Home Visitor.

_____ I vote to approve the hire of Amber Ingles for Lemmon Center Assistant Teacher.

_____ I vote to reject the hire of Amber Ingles for Lemmon Center Assistant Teacher.

Judith Petera

HR Specialist

TREC - Badlands Head Start

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Janine Short voted to approve the computer and laptop purchase of \$5670.

Brad Brunner voted to approve the computer and laptop purchase of \$5670.

Elizabeth Christian voted to approve the computer and laptop purchase of \$5670.

Erin Melling voted to approve the computer and laptop purchase of \$5670.

Janine Short voted to approve the hire of Kerry Wilson for Harding County EHS Home Visitor.

Brad Brunner voted to approve the hire of Kerry Wilson for Harding County EHS Home Visitor.

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Elizabeth Christian voted to approve the hire of Kerry Wilson for Harding County EHS Home Visitor.
Erin Melling voted to approve the hire of Kerry Wilson for Harding County EHS Home Visitor.

Janine Short voted to approve the hire of Amber Ingles for Lemmon Center Assistant Teacher.
Brad Brunner voted to approve the hire of Amber Ingles for Lemmon Center Assistant Teacher.
Elizabeth Christian voted to approve the hire of Amber Ingles for Lemmon Center Assistant Teacher.
Erin Melling voted to approve the hire of Amber Ingles for Lemmon Center Assistant Teacher.

Meeting adjourned.